

Olde School Renaissance Productions, Inc.

Policy #: POL-008	Policy Name: New Volunteer Dues Policy	
Version #: 1.0	Effective Date: November 11, 2008	Issue Date: February 28, 2009

Purpose:	The purpose of the New Volunteer Dues Policy is to set a clear end date on when full dues should be paid. This policy is intended to supplement but not replace any applicable state, federal and local laws, governing volunteers.
Scope:	This policy applies to new Volunteers
Procedures:	
Exhibits:	None
Terms and Definitions:	The following terms, definitions and acronyms are used in this document:
New Volunteers	Any Volunteer who is new to the organization, i.e. have not now, nor previously been affiliated with this organization.
1. Policy:	New Volunteer dues will be prorated at the Guild Masters discretion, whether a Volunteer starts mid-way through the year, the first day of the year, or the last.
1.1 Procedures	The Guild Master will make a decision based on start date and financial situation as to what the New Volunteers' dues will be and then will communicate it to the Board of Directors via email or at the next scheduled Board of Directors meeting.
1.2 Periodic Reviews	To ensure the Organization operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects: <ul style="list-style-type: none"> a. Whether the New Volunteers Dues Policy is reasonable. b. Whether the New Volunteers Dues Policy is ethical and does not in any way conflict with any laws or statutes.